Your access to the office may be RESTRICTED if:

- You have any symptoms related to COVID-19
- You have had close contact with a person infected with COVID-19

Kindly observe the following:

**PRACTICE**

**good hygiene**

wash hands frequently

**MAINTAIN**

a safe social distance

more than 2 metres

**DO NOT**

shake hands

extend greetings without physical contact

**AVOID**

touching surfaces with fingertips and the front of your hand

use the back of your hand or other body parts

**PRACTICE**
good coughing and sneezing etiquette

cough and sneeze in elbow and away from other people

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